



NOTICE OF VACANCY

Utilities Director

The Augusta-Richmond County Consolidated Government is now accepting resumes for **Utilities Director**. This position will serve the second largest city in the State of Georgia. Augusta is located along the beautiful Savannah River, which is the boundary line between Georgia and South Carolina. Augusta is widely known for the Augusta National, home of the Masters Tournament. We are currently striving to enhance the efficiency of our governmental services. This position will serve as a cornerstone as we move forward with providing the highest quality of services to our citizens. This is truly an exciting time to be a part of the Augusta Government!

The principal responsibilities of this position are as follows:

Directs the overall planning, operation, and administration of the department including goals, objectives, and technical specifications. Manages and directs all activities of the business unit by planning, organizing, staffing, directing, and controlling the staff and other business resources including interpreting departmental policies, and receiving and investigating citizen complaints. Performs administrative duties including proposing ordinances and resolutions for policy changes, public relations duties, and short and long range planning concerning future needs and availability of water and sewer services. Oversees construction of new facilities or capital improvement projects and maintain accurate records to ensure compliance with plans and specifications. Budgets and accounts for all revenue and expenditures for the department. Collaborates with the general public, business community, other managers of utilities, professionals, vendors and others as necessary to determine the most practical and desirable utilities design.

REQUIREMENTS:

Education: BA/BS degree in Civil Engineering or Environmental Engineering. Must Possess Professional Engineering Certification (PE). **Experience:** 7-10 years work related experience in engineering management. Considerable knowledge of principles and practices of civil, mechanical, and electrical engineering, public administration, municipal accounting, and budget procedures. Familiarity with water and wastewater plant operations, water and sewer line construction, and maintenance procedures. Proficiency in management, supervision, and communication. Mastery of interpreting local, state, and federal codes, acts and policies, and grant availability concerning water and wastewater. Good communication skills, both oral and written.

The starting salary for this position is negotiable DOQ Open until Filled. If you are interested in this position, please submit your résumé and cover letter to the Human Resources Department, 530 Greene Street, Augusta, GA, 30901, and Fax (706) 821-2867.

www.augustaga.gov EEO

Augusta Human Resources Department
530 Greene Street
Room 601 – Municipal Building
(706) 821-2303 (706) 821-2867 FAX
WWW.AUGUSTAGA.GOV

Augusta, Georgia Is An Equal Employment Opportunity Employer

The government of Augusta, Georgia is an Equal Employment Opportunity Employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, disabilities, marital status, pregnancy status, veteran's status or any other basis prohibited by federal, state or local law. We value and encourage diversity in our workforce.

Americans with Disabilities Act (ADA) and Section 504 Accommodations

Individuals with disabilities who need reasonable accommodations, in order to apply or maintain employment, should contact either the Augusta, Georgia Department of Human Resources at : 706-821-2303 or the internal Augusta, Georgia Equal Employment Opportunity (EEO) Office at: 706-826-4789

Questions, concerns or request for additional information regarding Equal Employment may be addressed through: EEO Office, 501 Greene Street, Suite #314 Augusta, GA 30901, Phone: 706-826-4789